



Ministério da Educação
Universidade Federal do Paraná
Setor de Ciências Sociais Aplicadas
Departamento de Administração Geral e Aplicada
CURSO DE ADMINISTRAÇÃO

FICHA Nº1 (permanente)

Disciplina: Special Seminar II		Código: SAOP44
Natureza: () obrigatória (X) optativa	Semestral (X) Anual () Modular ()	
Pré-requisito: nenhum	Co-requisito: nenhum	
Modalidade: (x) Presencial () 100% EaD () Parcialmente EaD *C.H.		
CH Total: 60h CH semanal: 4h	Padrão (PD): 45h total/3h semanal	
	Laboratório (LB): 00	
	Campo (CP): 00	
	Estágio (ES): 00	
	Orientada (OR): 15h total/1h semanal	
	Prática Específica (PE): 00	
	Estágio de Formação Pedagógica (EFP): 00	
COURSE DESCRIPTION		
This seminar covers contemporary theoretical, practical, and social topics aligned with the areas of knowledge in the Administration course.		
REQUIRED READINGS (minimum of three reading indications) <i>(to be defined according to the focus of the discipline when offering)</i>		
COMPLEMENTARY READINGS (minimum of five reading indications) <i>(to be defined according to the focus of the discipline when offering)</i>		
SKILLS TO BE DEVELOPED ACCORDING TO PPC 2023 <i>(to be defined according to the focus of the discipline when offering)</i>		
HUMAN SKILLS (CH): communication, leadership, cooperation, adaptation, ethics, and respect		
<ul style="list-style-type: none">• Professional and interpersonal communication competence (CH1)• Leadership competence of individuals and work teams (CH2)• Working competence in multidisciplinary and multicultural teams (CH3)• Adaptation and resilience competence in organizations and work environments with different levels of complexity (CH4)• Competence of adaptation and resilience in situations of stability and change (CH5)• Competence to recognize and apply ethical principles in personal, organizational, and inter-organizational relationships (CH6)• Competence to recognize and respect individual and social needs and differences (CH7)• Competence of self-knowledge, self-assessment, and constant improvement of knowledge, skills, and competences (CH8)• Learning, decision, and action autonomy competence (CH9)		
ANALYTICAL-DECISION-MAKING SKILLS (CAD): resource management, decision making, theoretical and practical knowledge, recognition of opportunities and solution of organizational and environmental problems, carrying out diagnosis and impact assessment, innovation, logical and critical thinking		
<ul style="list-style-type: none">• Competence in resource management and integration of technologies suited to different opportunities, problems, and organizational contexts (CAD1)• Competence to make decisions based on multi and interdisciplinary theoretical and practical knowledge (CAD2)		

- *Competence in recognizing and solving organizational, marketing, and social problems (CAD3)*
- *Competence in assessing the socio-economic and environmental impact of actions and decisions (CAD4)*
- *Competence to recognize and consider the positive and negative influence of different types of regional, national and international environments and contexts on organizational actions and decisions (CAD5)*
- *Ability to recognize and develop opportunities for new business, new markets, and innovation in systems and processes (CAD6)*
- *Competence to contribute to the increase of knowledge in the field of administration (CAD7)*
- *Competence to logically and critically analyze organizational, market, and social contexts, problems, and opportunities (CAD8)*
- *Competence to recognize and take advantage of opportunities for organizational action in the solution and improvement of social, economic, and environmental conditions (CAD9)*

LOGICAL-QUANTITATIVE SKILLS (CLQ): recognition, collection, analysis, and use of data and technological tools to support managerial decision making; development and application of models and evaluation systems

- *Competence in recognizing, collecting, analyzing, and using qualitative and quantitative data in organizational decision making (CLQ1)*
- *Competence in recognizing and using data collection and analysis technologies to support organizational decision-making (CLQ2)*
- *Competence in the development and use of models and assessment systems for individuals, groups, processes, and organizational results (CLQ3)*

